

AILG ELECTED MEMBER INDUCTION TRAINING PROGRAMME

Local Authority Plans including the Corporate Plan, Annual Service Delivery Plan, Development Plan & Climate Action Plan

Speakers:

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Topics Today

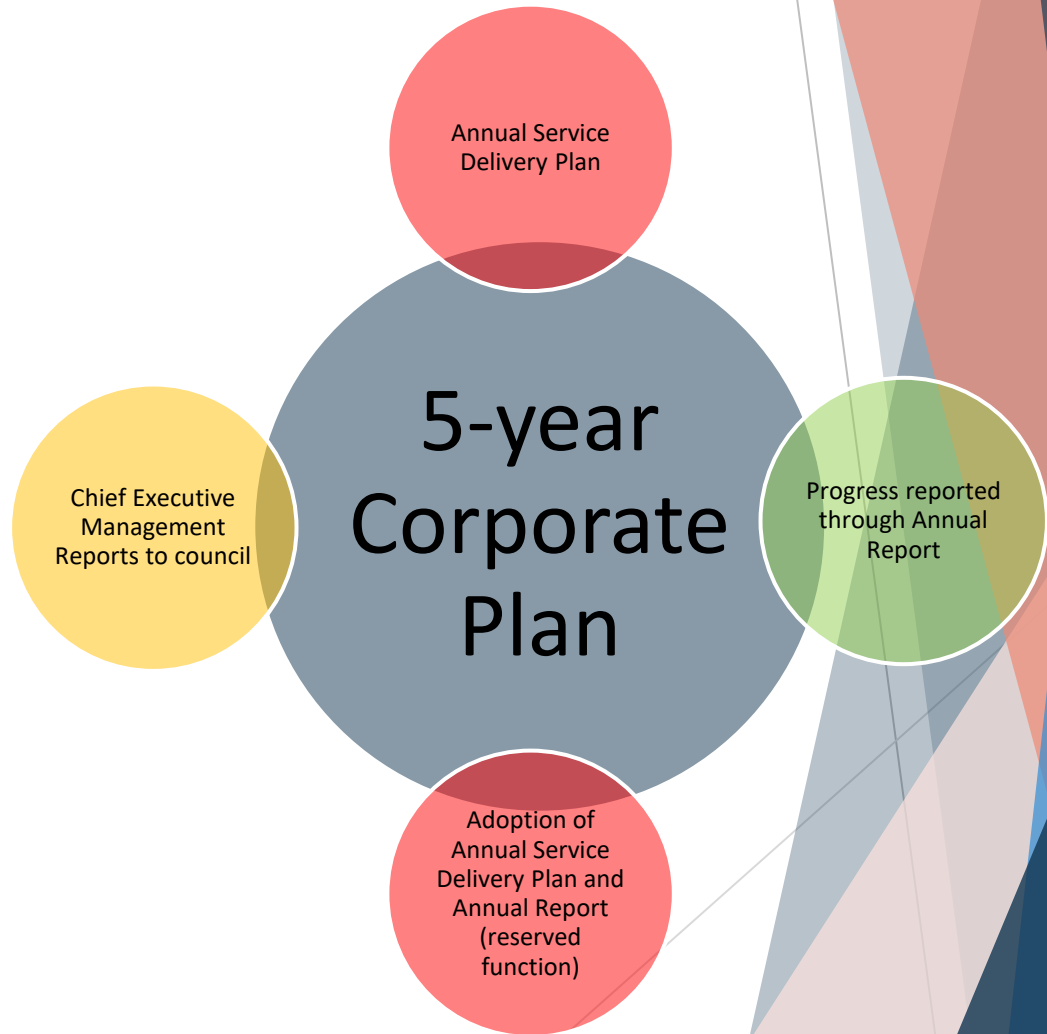
- ❖ Local Authority Plans – General Context
- ❖ Local Authority Corporate Plan
- ❖ Annual Service Delivery Plans
- ❖ City/County Development Plans
- ❖ Climate Action Plans

Local Authority Plans – General Context

- **Local Authority Statutory Plans**
 - Corporate Plans
 - County Development Plan
 - Local and Economic Community Plan
 - Annual Service Delivery Plan
- **Local Plans:** Litter Plan, Arts Plan, Traveller Accommodation Plan, Homeless Action Plan, Water Quality Plan
- **Policies:** Scheme of letting priorities, Anti Social Behaviour
- **Adoption of Bye Laws:** Beach, control of horses, Traffic and Parking
- All Adopted by Reserved Function of the Elected Council

Local Authority Plans – General Context

How do Elected Members influence and monitor policy?



Local Authority Corporate Plan

Purpose:

- Preparation of multi-annual Corporate Plans and implementation of associated monitoring and review arrangements are long-standing features of management practice in local authorities in Ireland.
- Corporate planning, along with the associated monitoring and review arrangements, serve as the local authority's strategic framework for action over the duration of the five year plan.
- The corporate plan is therefore a central component of the local authority business architecture, linking key elements such as policy, organisation, operational activity, governance and performance management.

5-year Local
Authority
Corporate
Plan

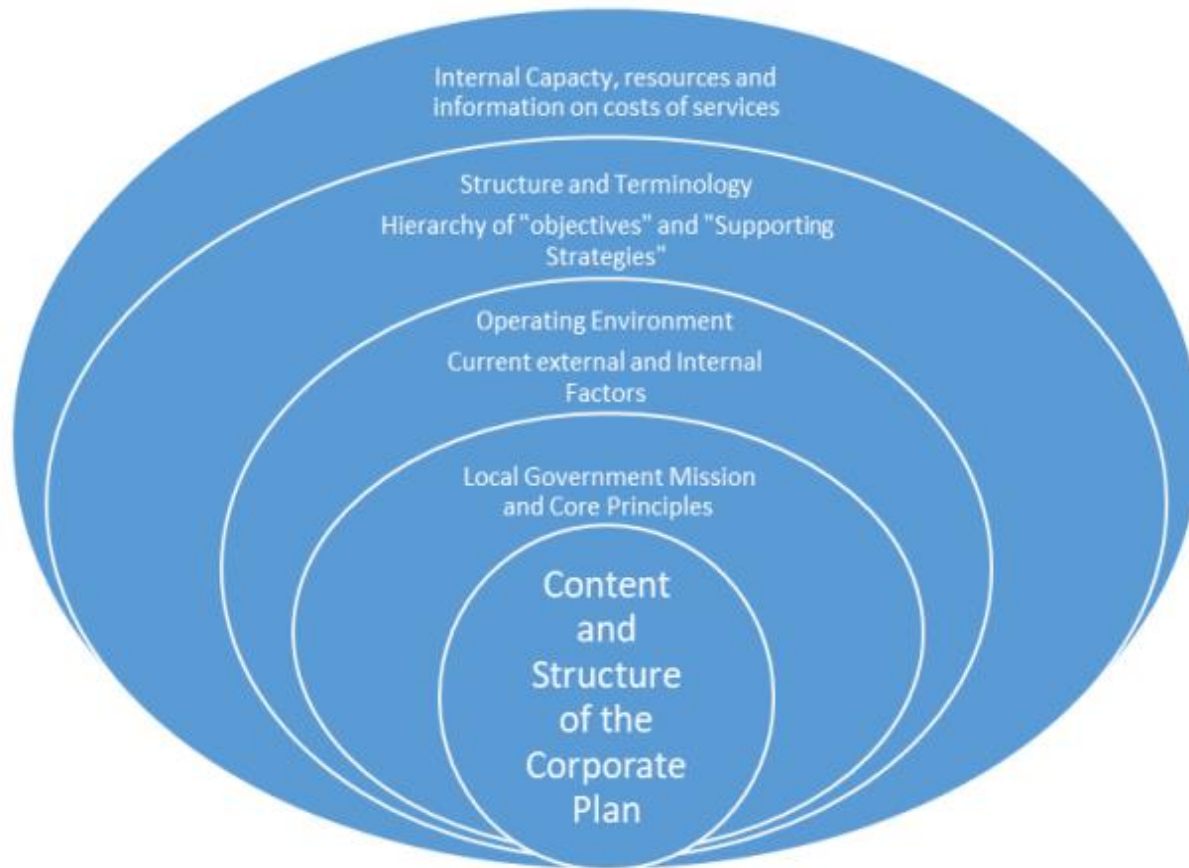
Local Authority Corporate Plan

- Timeline - 6 months from the date of the 2024 annual meeting
- Pre Plan Stakeholder Consultation
- Consultation with Elected Members
- Municipal Districts - The Corporate Plan should be adequately informed by municipal district considerations
- All of the above laid down in Ministerial Guidelines for the development of a Corporate Plan

5-year Local
Authority
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Local Authority Corporate Plan

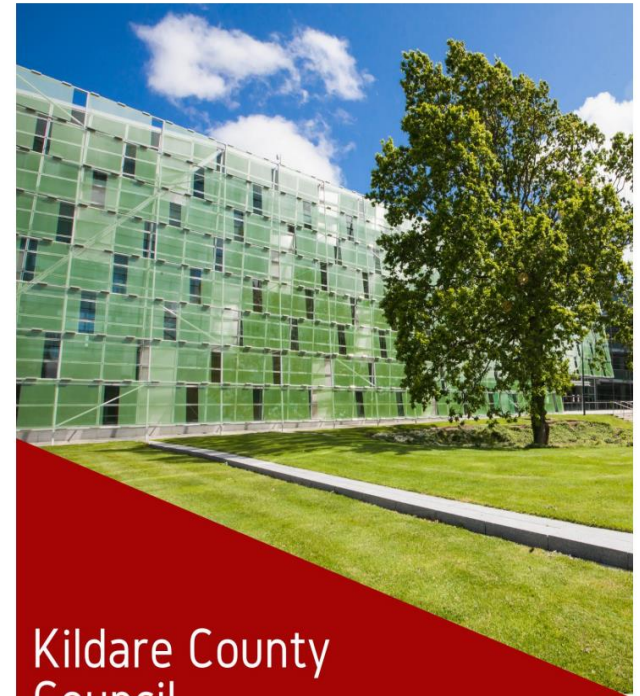
Content and structure of the Corporate Plan



- Flexibility to adapt and change
- Governance Tool
- Risk, risk management and contingencies
- Service Level Agreements
- Implementation of the Sustainable Development Goals
- Climate Action
- Public Duty & UN Convention on People with Disabilities
- Monitoring and reporting on progress – Annual Reports/Annual Service Delivery Plans/NOAC

Annual Service Delivery Plan

- Section 134A of the 2001 Act (as amended) requires that local authorities prepare annual service delivery plans (approved by reserved function of the elected members)
- Annual service delivery plan sets out in greater detail the activities to be undertaken across all key function areas by the local authority to deliver on the corporate plan's objectives in any 12 month period.
- The annual service delivery plan should identify the services to be provided and the standards to which they are to be delivered, monitored and evaluated so as to ensure that objectives for the optimum delivery of services is achieved.



Kildare County
Council

Annual Service
Delivery Plan 2023



Annual Service Delivery Plan

- The annual service delivery provides a methodology whereby local authorities can evaluate and be evaluated on their own year-on-year performance.
- The corporate plan should set out the role of the service delivery plan in delivering the objectives of the corporate plan (with detailed supporting strategies and actions linked to annual departmental activities)
- The service delivery plan should also be linked to the budgetary process, the performance management system and relevant service/performance indicators
- NOAC's performance indicators should be incorporated into the service delivery plan

- Planning is divided into 3 components:

1. **FORWARD PLANNING**

- City & County Development Plans
- Local Area Plans
- Strategic Development Zones

2. **DEVELOPMENT MANAGEMENT OR CONTROL**

- The processing of Planning Applications

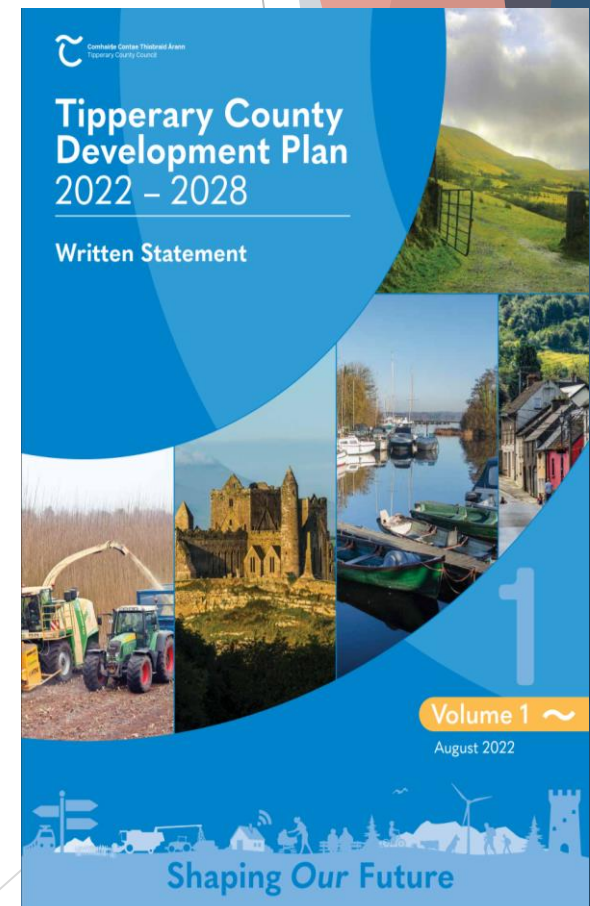
3. **THE ENFORCEMENT OF PLANNING CODE**

- Forward planning is a reserved function, whereas decisions on Planning Applications and Enforcement are executive functions

CONTENT OF A COUNTY/CITY DEVELOPMENT PLAN

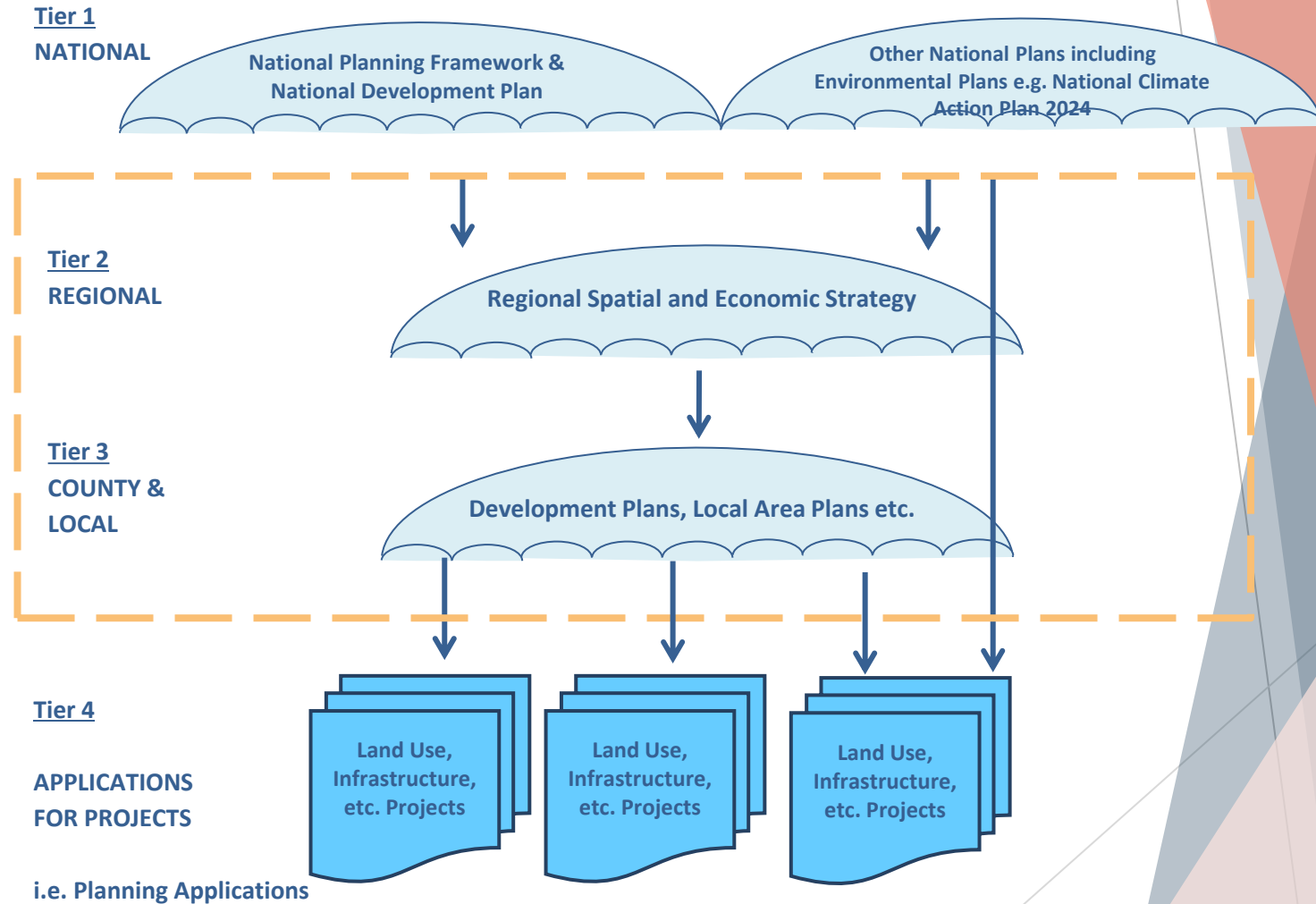
Outlines a set of policies and objectives to secure the proper planning and sustainable development of the area of the Development Plan:

- Must contain a 'Written Statement'
- Must contain a set of development objectives (mandatory) e.g. land use, housing, heritage, etc.
- Must include a Housing Strategy
- Must include a Settlement Strategy for future population growth in the form of a Core Strategy
- Plan must be consistent with National and Regional Plans
- Plan must comply with Ministerial Guidelines
- Members in making the Plan are restricted to considering the proper planning and sustainable development of an area.



COUNTY/CITY DEVELOPMENT PLAN

Statutory Decision-Making and Consent-Granting Framework



TIMELINES OF A COUNTY/CITY DEVELOPMENT PLAN

❑ **TIMESCALE**

- 6 year cycle - 2 year progress report & 2 year review process which commences after 4 years
- Moving to a 10 year plan cycle with a robust mid-plan review under new Planning and Development Bill 2023, currently before the Oireachtas

❑ **Stages - Three separate stages of public consultation**

- Issues Paper - gives direction (Public Consultation Opportunity)
- Pre-draft Development Plan – Members only
- Draft Development Plan (Public Consultation Opportunity)
- Amendments (Public Consultation Opportunity)
- Adoption – Members only

Thank You

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